



OPEN MEETING

**REGULAR MEETING OF THE
THIRD LAGUNA MUTUAL LANDSCAPE COMMITTEE**

**Thursday, March 5, 2020 – 9:30 a.m.
Laguna Woods Village Community Center Board Room
24351 El Toro Road**

AGENDA

1. Call to Order
2. Acknowledgment of Media
3. Approval of the Agenda
4. Approval of Meeting Report for February 6, 2020
5. Chair's Remarks
6. Member Comments (Items Not on the Agenda)
7. Response to Member Comments
8. Department Head Update

Consent:

None

Reports:

9. Project Log
10. Tree Work Status Report

Items for Discussion and Consideration:

11. Tree Removal Request: 2272-B Via Mariposa East (Baskin) – One Star Pine tree
12. Tree Removal Request: 3166-A Alta Vista (Katz) – One Indian Laurel Fig
13. Tree Removal Request: 3306-P Via Carrizo (Chung) – One Lemon Scented Gum tree and one Carrotwood tree
14. Tree Removal Request: 5381-A Avenida Sosiega (Williams) – One American Sweet Gum tree
15. Tree Removal Request: 5397-B Via Carrizo (Chen) – One Red Ironbark tree and One Cajeput tree

Items for Future Agendas:

None.

Concluding Business

16. Committee Member Comments
17. Date of Next Meeting – April 2, 2020
18. Adjournment

Lynn Jarrett, Chair
Kurt Wiemann, Staff Officer
Eve Morton, Landscape Operations Coordinator, 949-268-2565



OPEN MEETING

**REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL
LANDSCAPE COMMITTEE**

**Thursday, February 6, 2020 – 9:30 a.m.
Laguna Woods Village Community Center Board Room
24351 El Toro Road**

REPORT

COMMITTEE MEMBERS PRESENT: Chair - Lynn Jarrett, Annie McCary, Ralph Engdahl, Jon Pearlstone, John Frankel

COMMITTEE MEMBERS ABSENT: Reza Karimi, Cush Bhada, Advisor Cindy Baker

OTHERS PRESENT:

ADVISORS PRESENT:

STAFF PRESENT: Kurt Wiemann, Eve Morton

1. Call to Order

Chair Jarrett called the meeting to order at 9:30 a.m.

2. Acknowledgement of Media

No media was present.

3. Approval of the Agenda

Director McCary made a motion to approve the agenda. The motion passed with a unanimous vote.

4. Approval of the January 2, 2020 Report

Director McCary moved to approve the Report. Director Frankel seconded. The motion passed with a unanimous vote.

5. Committee Chair Remarks

Chair Jarrett stated that letters are sent to residents who have been using a lot of water. Please call Security if someone is washing down their driveway or patio. Call Resident Services when you have a landscape complaint. A ticket is created so complaint may be addressed and followed up on.

6. Member Comments

Barbara Marsh (3433-B) The landscaping is beautiful in our area. However, the slope at Bahia Blanca has been planted three times. 14 rattlesnakes have been killed on that slope. The slope looks terrible and has for a long time. No one has been working on it for months. A Eucalyptus tree there is leaning toward our houses for years and now the bottom is being eaten away by rot and animals. It needs to be removed. She spoke to Luis about planting ice plant on the slope. Our neighbors are upset.

Doug Gibson (5289) He read a list of issues which are important for Gate 11 residents. He spoke to 30 people who live in that area.

- Keep us on a regular schedule. Come back every two months.
- We all like grass. Filling in brown spots is great. Maintain cutting.
- The weeds are horrible.
- Get rid of old trees and bushes. Also would like a little color.
- Thank you for opening up the dialog.

Robin Meader (3371-1A) She lives in a three-story building. There are four trees on a small lawn. She would like two Cajeput trees to be removed.

Margaret Lemmon (3371-1D) Trees would look better if they had been trimmed more frequently; preventative maintenance. There are some dead evergreens that are touching their building. Over last two years, she has sent letter to Resident Services with no response or was brushed off. She suggests that these two processes be improved upon.

Marcia Plean (5103). The side yard is lovely. Grass between my manor and 5102 must remain intact. It is a lovely area in Gate 11. She had drought resistant plantings put into her second unit and it looks great. Maybe others would want to do this. Some people in Gate 11 use too much water.

Yvonne Horton (5475-B). The lemon tree near her unit is infected with bugs. It needs to be treated. Her orange tree is starting to get the same thing.

Eileen Lazar (5220) Are we still doing volunteers to remove their shrubbery? Are there uniform plans if people wish to put in drought tolerant plantings? More uniformity with the drought tolerant plantings would make it look nicer.

Bill Norman (2278-P) He was a landscape contractor. He has managed crews for over forty years. His unit all the way around is in bad shape. Some areas are bare and haven't been addressed. There doesn't seem like someone is actually managing the crews that are out there. The plants they are using to replace other

plants are creating a bigger maintenance problem. Lantana spreads like a monster and was planted in a little tiny bed.

Ana Shu (5102) She has lived here for about a year. Please replace the lawn between her manor and 5103. Who should we contact with a petition? There is a slope that looks really bad by her manor. She feels there are rats there and she has caught some rats in traps. She has removed ivy on the slopes that is growing onto her patio. She can smell animal urine and dead animals. Rats may be dying in the ivy there. A neighbor who lives behind her was present and she agrees that slope must be addressed.

Carolyn Pardoe (5036) When plants are replaced, they are not taken care of and they die. Even Jim Matson's grass has died.

7. Response to Member Comments

Mr. Wiemann responded to Member Comments:

He agrees that we have a planting problem so starting March 1, there will be a dedicated planting crew to plant new plants, to make sure irrigation is right, and to take care of the new plants. They should come through about once a month. The planting crew will document why a plant died and if same plant should be put back in or something else. We are aware of this issue.

This year, our service levels will improve because all our crews will be fully staffed on March 1.

We are now on our species-based tree trimming schedule so trees will get trimmed regularly.

CalFire has changes their rules for slopes in 2020 and 2021. Mr. Wiemann is meeting them next week for more details. The Fire Department wants us to remove the acacia.

We don't spray for rats. We use rat baits stations. We are testing a new product which sterilizes the female rats.

He will have someone look at that lemon tree and follow up with the Member.

Our goal is to schedule work on a quarterly basis.

We have purchased some trailers to be more efficient with the mulching process.

The aeration of the lawns is continuing through the end of March.

Chair Jarrett stated that the committee is not now planning on removing any grass in Gate 11; no projects are in the works. If a turf reduction project is planned, the committee will bring it up at a future committee meeting to discuss with residents first.

Chair Jarrett will put into the Breeze that Members have an option to go to drought tolerant plantings.

Director Pearlstone asked about bare areas on the slopes. Mr. Wiemann stated that the bare areas should be in the process of being worked on now.

Director Frankel told residents that water conservation is important to us.

8. Department Head Update

None.

Consent Calendar:

None.

Reports:

9. Project Log

Mr. Wiemann reviewed the Project Log with the committee.

Director Pearlstone stated that he would like resident feedback from the Gate 14 landscape modernization project.

10. Tree Work Status Report

Mr. Wiemann reviewed this report with the committee.

Items for Discussion and Consideration:

11. Tree Removal Request: 3330-O Bahia Blanca E. (Levier) – Two Weeping Fig Trees

Director McCary made motion to accept staff's recommendation and approve this request for tree removal. Director Engdahl seconded. The committee was in unanimous support.

12. Tree Removal Request: 3371-1D Punta Alta (Lemmon) – One Cajeput Tree

Director Pearlstone made motion to accept staff's recommendation and approve this request for tree removal. Director McCary seconded. The committee was in unanimous support.

13. Tree Removal Request: 5277 (Woodruff) – Two Weeping Fig Trees

Director McCary made motion to accept staff's recommendation and approve this request for tree removal. Director Pearlstone seconded. The committee was in unanimous support.

14. Landscape Revision Request: 5343-A Bahia Blanca (Irving/Miller)

Director Pearlstone made motion to accept staff's recommendation and approve this request for tree removal. Director McCary seconded. The committee was in unanimous support.

15. Tree Removal Request: 5377-A Avenida Sosiega (Wang) – One Fern Pine Tree

Director Pearlstone made motion to accept staff's recommendation and deny this request for tree removal. Director McCary seconded. The committee was in unanimous support.

16. Tree Removal Request: 5381-A Avenida Sosiega (Williams) – One Sycamore Tree

Director Engdahl made a motion to accept staff's recommendation and approve the removal of this tree. Director McCary seconded. The committee was in unanimous support.

This resident was present and requested a second tree also be removed. She was told she had to make a separate request for that tree.

Items for Future Agendas:
None.

Concluding Business

17. Committee Member Comments

Director McCary stated that it is important to go to Resident Services with your requests.

Director Pearlstone stated that Mr. Wiemann is moving forward on many improvements and it is starting to show in the community.

Chair Jarrett stated that she appreciates Director Pearlstone's comment and she agrees that Mr. Wiemann is doing a great job. She thanked residents for coming out to this meeting.

18. Date of Next Meeting – March 5, 2020

19. Adjournment



Lynn Jarrett, Chair

Kurt Wiemann, Staff Officer

Eve Morton, Landscape Operations Coordinator – 268-2565

Third Mutual Landscape Project Log
March 2020
2020 Reserve Fund Projects

Project	Description	Status	Estimated Completion	Completion*	Budget	YTD*
Tree Maintenance	The annual program will be a combination of contracted work and in-house staff.	As of January 31, 2020, the in-house crew trimmed 137 and removed 8 trees.	Annual Program	2%	\$853,812	\$16,362
Landscape Modernization	Elimination of highest water using turf areas; replacing with water efficient landscapes.	Areas in Gate 11 are on hold.	December 31, 2020	0%	\$100,000	
Slope Maintenance Outsourced	Annual Maintenance	Work is on going	Annual Program: December 2020	8%	\$470,176	\$39,181
Fire Risk Reduction	Project includes the removal of vegetation; lowering height of shrubs and raising the lower branches on trees on slopes with a high risk of fire.	Work estimated to start May 2020	Annual Program: December 2020	0%	\$180,000	

Third Mutual Off Schedule Tree Work							
Date	Manor	Description	Tree Type	Labor Hours	Reason	Decision Level	
1/14/2020	5342	Clearance Trim	Elm	8	Large Elm tree was encroaching onto the roof	Staff	
1/14/2020	3451	Clearance Trim	Carrotwood	4	Tree was encroaching onto the roof	Staff	
1/21/2019	3162	Removal	Jacaranda	10	There was a street light conflict, trimming was not an option due to proximity to light	Staff	
1/23/2020	Assorted locations	Stump Grinding	Assorted Removals	14	Previously removed trees	Staff/Committee approved	
1/24/2020	Assorted Locations	Stump Grinding	Assorted Removals	8	Previously removed trees	Staff/Committee approved	
2/10/2020	Assorted Locations	Clearance Trim	Assorted tree types (6)	54	Assorted trees were encroaching onto the manors	Staff	
2/11/2020	3242-1A	Full trim	Ficus (1)	10	Ficus benjamina was encroaching onto all three manors 1A, 1B, 1C	Staff	
2/11/2020	3086	Removal	Ash	20	Large Ash tree was approved for removal due to damage to V ditch	Board Approved	
2/11/2020	3074	Removal	Desert Willow	12	Tree had developed a large split between trunk and major branches	Staff	
2/11/2020	55537	Removal	Melaleuca	14	The tree was removed at the request of the projects department to add sidewalk	Parking Committee	
2/13/2020	3486	Removal	Eucalyptus	10	The tree uprooted due to a wind/storm event	Staff	
2/5 thru 2/13/20	Assorted locations	Stump Grinding	Assorted Removals	20.6	Assorted stump grinding. As of 2/13/20 there are no stumps in Third Mutual	Staff	
Total Trees				12	Hours Budgeted	1766	
Trees YTD				12	Hours Remaining	1581.4	



STAFF REPORT

DATE: March 6, 2020
FOR: Landscape Committee
SUBJECT: Tree Removal Request: 2272-B Via Mariposa East (Baskin) – One Star Pine tree

RECOMMENDATION

Approve the request for the removal of one Star Pine tree.

BACKGROUND

Ms. Baskin purchased the manor in April 2016, and is requesting the removal of one Star Pine tree, *Araucaria, columnaris*. The reasons cited for the removal are; litter/debris, poor condition, and large branches continue to fall on the sidewalk. There are no additional signatures on the Mutual Request Form (Attachment 2).

The tree was last pruned in April 2019. Future trimming is tentatively scheduled for fiscal year 2024. The height of the tree is approximately 50 feet with a trunk diameter of approximately 24 inches. The tree is approximately eight feet from the manor and five feet from the walkway and is growing in the turf area in front of the manor.

DISCUSSION

At the time of inspection, the tree was found to be in poor condition, with a self-adjusting lean which is typical with this species, however, this particular Star Pine has a very profound lean unlike the majority of the others. The tree has not been topped in the past as quite a few in the community have been to alleviate top weight. There are a number of visible surface roots with signs of movement. The tree has small areas of bleeding which is also typical with this species. Staff has noticed the Star Pines in the community that have been topped in the past are starting to show more and more excessive bleeding of sap; some to the point they have begun to develop splitting of the trunk which has caused the tree to become unsafe and has warranted its removal. Staff has stopped the practice of the topping of these trees and will be recommending full removal when the tree(s) become too top heavy in the future. Given the condition of this tree, the top weight, and it's lean, it is staff's recommendation to remove the tree as a safety precaution.

FINANCIAL ANALYSIS

The cost to remove the tree is estimated at \$1,700 and the estimated value of the tree is \$6,271 based on the tree inventory data.

Prepared By: Bob Merget, Senior Landscape Supervisor

Reviewed By: Kurt Wiemann, Director of Landscape Services

Third Laguna Hills Mutual
Tree Removal Request – 2272-B
March 5, 2020

ATTACHMENT(S)

Attachment 1: Photographs
Attachment 2: Mutual Landscape Request Form

ATTACHMENT 1







RECEIVED
FEB 03 2020
BY: *zc*



MUTUAL LANDSCAPE REQUEST FORM

PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.

Resident/Owner Information

You must be an owner to request non-routine Landscape requests.

2272 B VIA MARIPOSA EAST
Address

3/4/2020
Today's Date

SYLVIA BASKIN
Resident's Name

(732) 598-8876
Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

Tree Removal

New Landscape

Off-Schedule Trimming

Other (explain): _____

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

Structural Damage Sewer Damage Overgrown Poor Condition

Litter/Debris Personal Preference View Obstruction

Other (explain): LARGE BRANCHES KEEP FALLING ON SIDEWALK & PATIO

IT WILL SOON INJURE SOMEONE. BRANCHES ARE VERY HEAVY DANGEROUS
THEY ARE NOT SMALL. TREE IS NOT HEALTHY. VERY

- **Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- **Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- **Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- **View Blockage:** By nature, view blockage must be reviewed case by case to determine the appropriate course of action.
- **Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- **Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

LARGE PINE TREE IN FRONT OF MANOR
ENTRANCE. LARGE BRANCHES ARE FALLING
ON SIDEWALK & MY PATIO. DANGER TO RESIDENTS
I HAVE PHOTOS IF YOU WANT TO SEE THEM. DANGER

Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

TO USE MY PATIO

Signature	Manor #	For	Undecided	Against
<u>NOT APPLICABLE</u>				

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.

Sylvia Baskin
 Owner's Signature

SYLVIA BASKIN
 Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____ DATE: _____ INITIALS: _____
 530 _____ 540 _____ 570 _____ LAST PRUNED: _____
 RELANDSCAPED: _____ NEXT TIME: _____
 TREE SPECIES: _____
 COMMENTS: _____
 TREE VALUE: _____ TREE REMOVAL COST: _____



STAFF REPORT

DATE: August 1, 2019
FOR: Landscape Committee
SUBJECT: Tree Removal Request: 3166-A Alta Vista (Katz) – One Indian Laurel Fig

RECOMMENDATION

Approve the request for the removal of one Indian Laurel Fig tree located at 3166-A and replacement with a lower maintenance tree at a suitable location.

BACKGROUND

This request was originally brought to the August 1, 2019, Landscape Committee meeting. At that meeting Ms. Katz requested that this item to be removed from the agenda.

Ms. Katz purchased the manor in August 2002, and is requesting the removal of one Indian Laurel Fig tree, *Ficus, microcarpa*, located at the front of the manor in the turf area. The reasons cited for the removal are; overgrown, the dropping of numerous berries, and roots growing close to the manor. There are no additional signatures on the Mutual Request Form (Attachment 2).

The tree was last pruned in February 2018, and future scheduled trimming is tentatively scheduled for fiscal year 2020. The tree is approximately 40 feet in height with a trunk diameter of approximately 31 inches and is growing approximately nine feet from the walkway and manor.

DISCUSSION

At the time of inspection, there was no noticeable trunk damage, pest or disease. The tree has noticeable surface rooting with several large roots within two feet from the manor's foundation. There are noticeable cracks and lifting of the sidewalk at the entrance to the manor. There is a street light located next to the tree which requires an annual tree trimming at an estimated cost of \$300.

These trees have an aggressive root structure and require frequent trimming. Staff recommends removing this tree and planting a low maintenance tree at an appropriate location.

FINANCIAL ANALYSIS

The cost to remove the tree is estimated at \$2,800 and the cost to trim is estimated to be \$750 and the estimated value \$6,807 based on the tree inventory data.

Prepared By: Bob Merget, Landscape Supervisor

Reviewed By: Kurt Wiemann, Director of Landscape Services

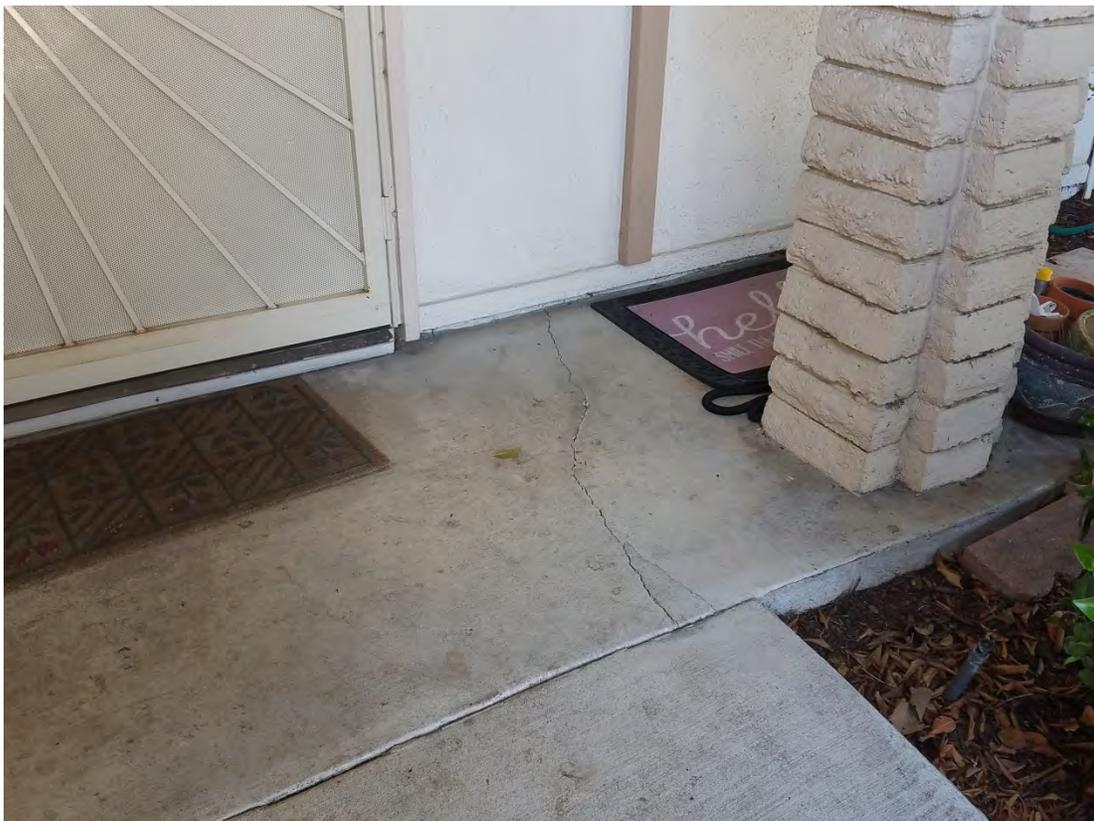
Third Laguna Hills Mutual
Tree Removal Request – 3166-A
March 5, 2020

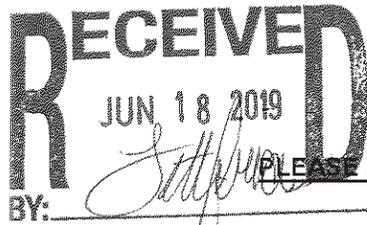
ATTACHMENT(S)

Attachment 1:	Photographs
Attachment 2:	Mutual Landscape Request Form

ATTACHMENT 1







Emailed Bob ✓

*Eve
Laguna Woods Village 6/27*

MUTUAL LANDSCAPE REQUEST FORM

PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.

Resident/Owner Information

You must be an owner to request non-routine Landscape requests.

3166-A
Address

6-18-19
Today's Date

SANDRA KATZ
Resident's Name

949-510-8506
Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

- Tree Removal
- New Landscape
- Off-Schedule Trimming
- Other (explain): _____

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

- Structural Damage
- Sewer Damage
- Overgrown
- Poor Condition
- Litter/Debris
- Personal Preference
- View Obstruction

Other (explain): Dropping many berries & roots growing close to house

GUIDELINES:

- Structural/Sewer Damage: Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- Overgrown/Crowded: Trees or plants that have outgrown the available space may justify removal.
- Damaged/Declining Health: Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- View Blockage: By nature, view blockage must be reviewed case by case to determine the appropriate course of action.
- Litter and Debris: Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- Personal Preference: Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

Location 3166-A

Roots are lifting cement and growing close to foundation of Manor.

Signatures of All Neighbors Affected By This Request

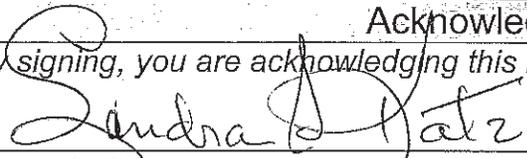
Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

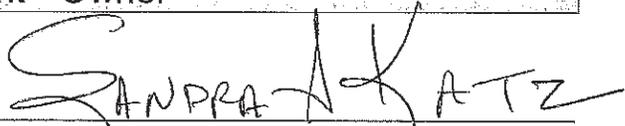
Signature	Manor #	For	Undecided	Against

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.


 Owner's Signature


 Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____ DATE: _____ INITIALS: _____

530 _____ 540 _____ 570 _____ LAST PRUNED: _____

RELANDSCAPED: _____ NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____



STAFF REPORT

DATE: March 5, 2019
FOR: Landscape Committee
SUBJECT: Tree Removal Request: 3306-PVia Carrizo (Chung) – One Lemon Scented Gum tree and One Carrotwood tree

RECOMMENDATION

Deny the request for the removal of one Lemon Scented Gum tree and one Carrotwood tree.

BACKGROUND

Mr. Chung purchased the manor in March 2019, and is requesting the removal of one Lemon Scented Gum tree, *Corymbia, citriodora* and one Carrotwood tree, *Cupaniopsis, anacardioides*. The reasons cited for the removal are: overgrown and falling debris and berries from the tree falls onto the roof causing disruptive noise. There are six additional signatures on the Mutual Request Form all in favor of the removals (Attachment 2).

The trees were last pruned as an off-schedule clearance prune in December 2019. Future trimming is tentatively scheduled for fiscal year 2021. The height of the Lemon Scented Gum tree is approximately 63 feet with a trunk diameter of approximately 37 inches. The tree is growing in the flowerbed approximately 12 feet from the manor and eight feet from the patio. The height of the Carrotwood Tree is approximately 29 feet with a trunk diameter of approximately 19 inches. This tree is growing in the flowerbed approximately eight feet from the patio and approximately three feet from the walkway.

DISCUSSION

At the time of inspection, the trees were found to be in good condition with balanced canopies. There is no noticeable trunk damage on the Lemon Scented Gum tree and minor trunk damage on the Carrotwood tree. There is no pest or disease present and both trees have noticeable surface rooting with no damage to infrastructure. The Carrotwood tree can be maintained in a healthy and safe manor to prevent branches from hanging over the roof of the manor. However, given the size of this Lemon Scented Gum tree canopy, it would be impossible to remove enough branches to eliminate its seeds from falling onto the roof. Staff has performed all the clearance trimming possible while still maintaining the stability of the tree. The only way to successfully eliminate all disturbances from falling seed pods would be to remove the tree based on litter. In the past it has been the Mutual's policy not to remove trees solely based on litter/debris.

FINANCIAL ANALYSIS

The cost to remove the Lemon Scented Gum tree is estimated at \$2,500; the cost to trim the tree is estimated at \$450 and the estimated value of the tree is \$12,840 based on the tree inventory data. The cost to remove the Carrotwood tree is estimated at \$1,100; the cost to trim the tree is estimated at \$250 and the estimated value of the tree is \$4,490 based on the tree inventory data.

Third Laguna Hills Mutual
Tree Removal Request – 3306-P
March 5, 2020

Prepared By: Bob Merget, Senior Landscape Supervisor
Reviewed By: Kurt Wiemann, Director of Landscape Services

ATTACHMENT(S)

Attachment 1: Photographs
Attachment 2: Mutual Landscape Request Form

ATTACHMENT 1





Third Laguna Hills Mutual
Tree Removal Request – 3306-P
March 5, 2020





RECEIVED
JAN 16 2020
BY: DLG

MUTUAL LANDSCAPE REQUEST FORM

PLEASE NOTE THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.

Resident/Owner Information

You must be an owner to request non-routine Landscape requests.

3306 VIA CARRIZO #P
Address

2-6-20
1/16/2020
Today's Date

KWANG JO CHUNG
Resident's Name

760 815 9492
Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

Tree Removal New Landscape Off-Schedule Trimming

Other (explain): Falling debris + berries from the trees fall on roof causing disruptive noise 24/7.

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

Structural Damage Sewer Damage Overgrown Poor Condition
 Litter/Debris Personal Preference View Obstruction
 Other (explain): _____

GUIDELINES:

- Structural/Sewer Damage: Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- Overgrown/Crowded: Trees or plants that have outgrown the available space may justify removal.
- Damaged/Declining Health: Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- View Blockage: By nature, view blockage must be reviewed case by case to determine the appropriate course of action.
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- Personal Preference: Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

I attended the Homeowner's landscaping meeting in December to discuss an issue with the trees around my property. Although the tree trimmers came out to the property, they only did minimal trimming which did not resolve the problem. The seeds are still constantly dropping onto our patio roof and we still have issues with other plants falling on the ground. In order to eliminate the seeds, the trees will need to be trimmed much more or cut down completely. I am attaching pictures for your reference. Thank you

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
<i>Joanna Link</i>	3306 N	Yes		
<i>Russell Weston</i>	3306-A	Yes		
<i>Mariano W. Dwy</i>	3306-0	Yes		
<i>[Signature]</i>	3306-1	Yes		
<i>Doreen Westman</i>	3306-A	Yes		
<i>Christine D. Keller</i>	3306 Q	Yes		

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.

[Signature]
Owner's Signature

KWANG JO CHUNG
Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____ DATE: _____ INITIALS: _____

530 _____ 540 _____ 570 _____ LAST PRUNED: _____

RELANDSCAPED: _____ NEXT TIME: _____

TREE SPECIES: _____

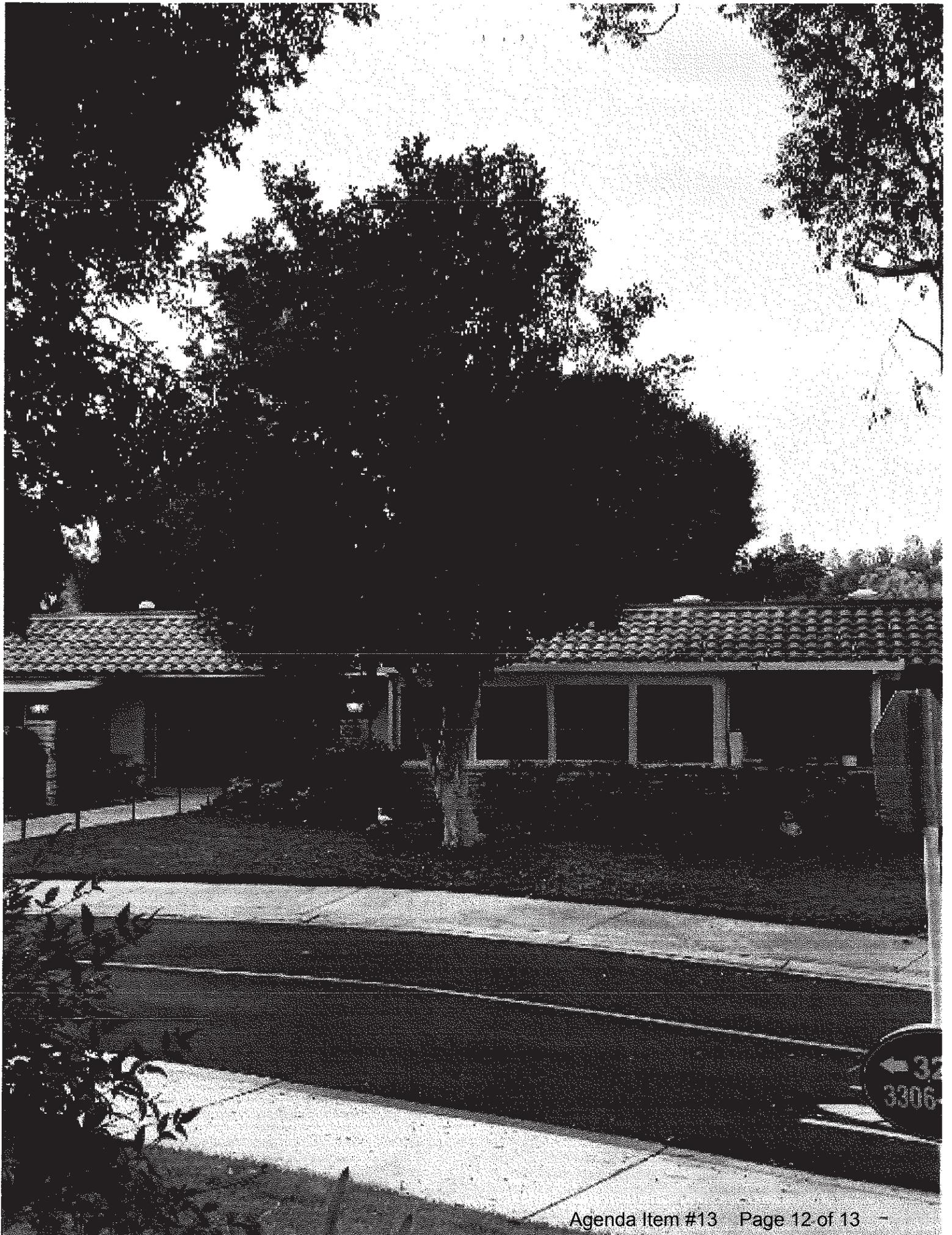
COMMENTS: _____

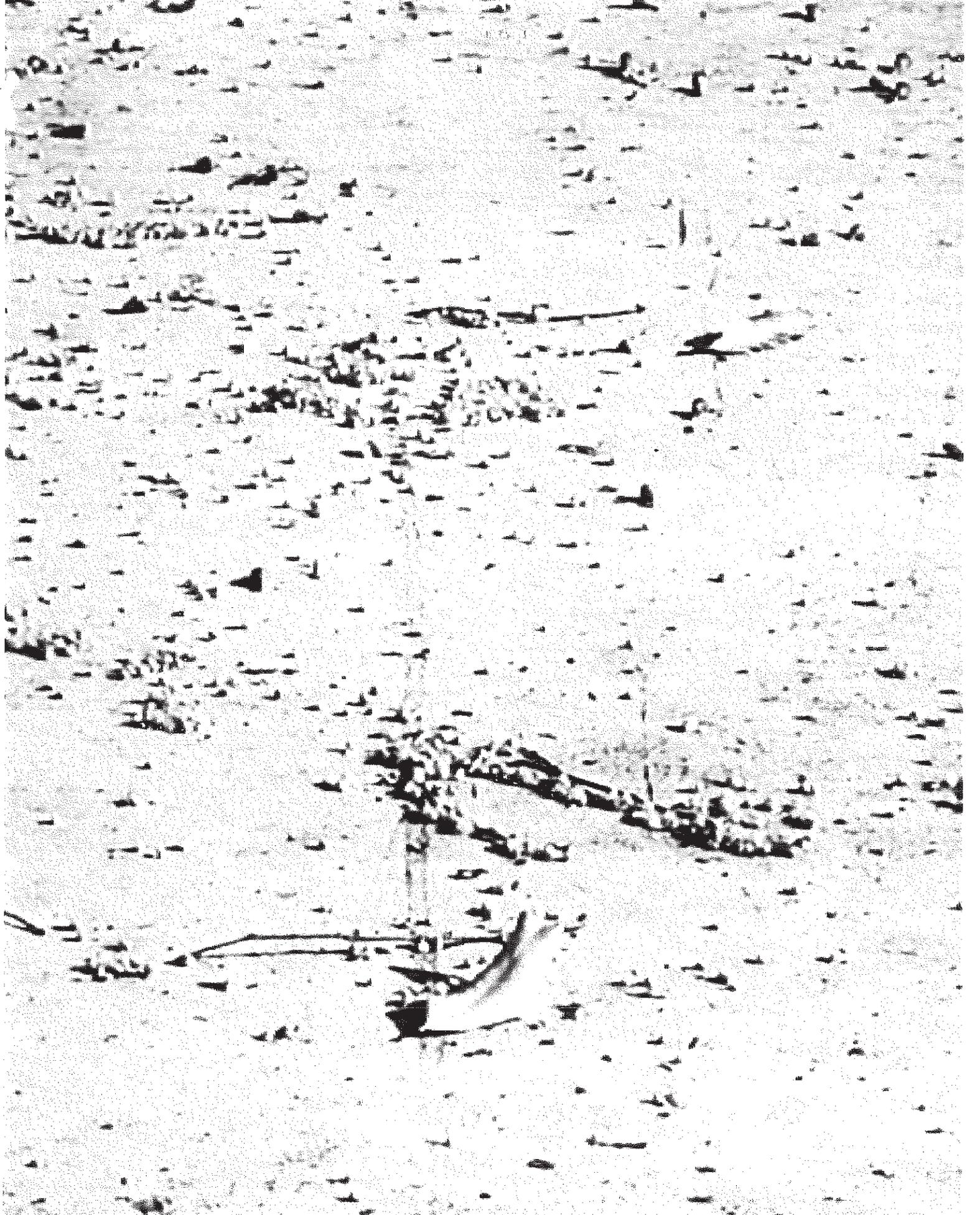
TREE VALUE: _____ TREE REMOVAL COST: _____

I attended the Homeowner's landscaping meeting in December to discuss an issue with the trees around my property. Although the tree trimmers came out to the property, they only did minimal trimming which did not resolve the problem. The seeds are still constantly dropping onto our patio roof and we still have issues with other plants falling on the ground. In order to eliminate the seeds, the trees will need to be trimmed much more or cut down completely. I am attaching pictures for your reference. Thank you











STAFF REPORT

DATE: March 6, 2020
FOR: Landscape Committee
SUBJECT: Tree Removal Request: 5381-A Avenida Sosiega (Williams) – One American Sweet Gum tree

RECOMMENDATION

Deny the request for the removal of one American Sweet Gum tree.

BACKGROUND

Ms. Williams purchased the manor in October 2012, and is requesting the removal of one American Sweet Gum tree, *Liquid Amber, styraciflua*. The reasons cited for the removal are; litter/debris, sewer damage, overgrown, poor condition, and a fire, flood and wind hazard. There are two additional signatures on the Mutual Request Form in favor of the removal (Attachment 2).

The tree was last pruned in June 2018. Future trimming is tentatively scheduled for fiscal year 2021. The height of the tree is approximately 55 feet with a trunk diameter of approximately 21 inches. The tree is approximately ten feet from the manor; five feet from an existing irrigation valve, approximately thirty feet from the service drain, and is adjacent to the split rail fence.

DISCUSSION

At the time of inspection, the tree was found to be in fair condition, with a balanced canopy, no pest or disease present, and the trunk has the proper flair at ground connection with no damage. There are noticeable surface roots associated with this tree, and no signs of damage to infrastructure. The tree has never been topped even though this has become more prevalent in this species due to die back from the *Glossywinged sharp shooter* insect which attacks the twigs and feeds on the sap of these trees.

The Landscape Committee approved the removal of a very large Sycamore tree at this same manor at their February 2020 meeting; this removal was based on the bad health of that tree. That Sycamore tree is approximately twenty five feet from the Liquid Amber and is growing approximately five feet from the surface drain and is the tree causing the majority of the ongoing drainage issues. Litter/debris will be reduced by at least sixty percent after the removal of this Sycamore tree.

Staff sees no justification for removal of the American Sweet Gum tree.

In 2019, there were four tickets generated in two other departments, two for gutter clean up and repair and two for sandbag installation due to clogged service drains at both A and B manors.

FINANCIAL ANALYSIS

The cost to remove the tree is estimated at \$2,000; the cost to trim the tree is estimated \$300 and the estimated value of the tree is \$3,935 based on the tree inventory data.

Prepared By: Bob Merget, Senior Landscape Supervisor

Reviewed By: Kurt Wiemann, Director of Landscape Services

ATTACHMENT(S)

Attachment 1: Photographs

Attachment 2: Mutual Landscape Request Form

ATTACHMENT 1







RECEIVED
FEB 04 2020
BY: DLC

ATTACHMENT 2



MUTUAL LANDSCAPE REQUEST FORM

PLEASE NOTE THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.

Resident/Owner Information

You must be an owner to request non-routine Landscape requests.

5381 - A Avenida Sasiog
Address

2/3/2020
Today's Date

Doris Williams
Resident's Name

714-743-0574
Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

- Tree Removal
- New Landscape
- Off-Schedule Trimming
- Other (explain): _____

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

- Structural Damage
- Sewer Damage
- Overgrown
- Poor Condition
- Litter/Debris
- Personal Preference

Other (explain): Fire, Flood & ~~is~~ Wind Hazard

GUIDELINES:

- **Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- **Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- **Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- **Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- **Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

OVER →

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

This tree is in the back of my condo and is located very close to my unit. It sheds tons of leaves year round which stops up the gutters and drain on the ground. The leaves are also trapped between the shrubbery and my unit, causing a fire hazard. If I'm away during a big rain, it is very possible that my unit will be flooded. It would have been flooded last year if I had that gotten quick response from Resident Services.

Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
<i>Jacqueline Pooling</i>	<i>5381-B</i>	<input checked="" type="checkbox"/>		<i>my manor has had near flooding due to drainage also</i>
<i>Gael Metherton Post</i>	<i>5382B</i>	<input checked="" type="checkbox"/>		

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.

Rois Williams

Owner's Signature

Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____ DATE: _____ INITIALS: _____

530 _____ 540 _____ 570 _____ LAST PRUNED: _____

RELANDSCAPED: _____ NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____

To: Laguna Woods Village

Third Mutual Landscape Committee

Re: Request Removal of Two Trees

From: Doris Williams, Resident 5381 Avenida Sosiega Unit A

Date: 2/4/2020 (Original date of request 12/18/2019)

I am now requesting the removal of a second tree that is on the left of the first tree requested. It is just as large as the other tree and may cause the same hazards, although it has not deteriorated as much. These two trees present the following hazards:

Too close to Condo; may be blown down on condo when strong winds occur.

Leaves and debris from both trees are trapped against condo outer walls and are blocked in by the shrubs, which presents fire and flood hazards.

Leaves from both trees clog the gutters and drain, which cause flooding.

Large protruding tree roots above ground surface from both trees are hazardous for walking and for damaging condo foundation.

I have no means of disposing all the leaves because Waste Management only picks up waste in their container. There are too many fallen leaves to fit in the container.

Please grant my request for my safety as well as my neighbor.

Doris Williams



January 30, 2020

Ms. Doris Williams
5381 Avenida Sosiega, Unit A
Laguna Woods, CA 92637

Dear Ms. Williams:

Your request to remove one Sycamore tree will be discussed at the next Regular Meeting of the Third Mutual Landscape Committee being held in the Laguna Woods Village Community Center Board Room at 9:30 a.m. on Thursday, February 6, 2020. You are encouraged to attend this meeting.

Enclosed is the staff report regarding your request.

If there are additional photos or documents you would like to give to the committee, which are not already included in the enclosed staff report, please bring a copy of those items into the Community Center Lobby Reception Desk by noon on Tuesday, February 4th, to my attention. Please note: At the committee meeting, you will have the opportunity to address the committee about your tree request, however, *additional photos or documents brought on the day of the committee meeting will not be considered.*

Should you need further assistance, I can be reached at (949) 268-2565.

Sincerely,

Eve Morton
Landscape Operations Coordinator

Enclosure

Third Laguna Hills Mutual
Tree Removal Request – 5381-A
February 6, 2020

ATTACHMENT(S)

Attachment 1: Photographs
Attachment 2: Mutual Landscape Request Form

Third Laguna Hills Mutual
Tree Removal Request – 5381-A
February 6, 2020



Third Laguna Hills Mutual
Tree Removal Request – 5381-A
February 6, 2020



attachment 1 - 2nd tree request - on left





Attachment 3 - Some of the tree roots



Attachment 4: leaves & debris



Attachment 5: Debris on Patio





STAFF REPORT

DATE: March 6, 2020
FOR: Landscape Committee
SUBJECT: Tree Removal Request: 5397-B Via Carrizo (Chen) – One Red Ironbark tree and one Cajeput tree

RECOMMENDATION

Approve the request for the removal of one Red Ironbark tree and one Cajeput tree, at the resident's expense, for the purposes of efficiencies for solar power production.

BACKGROUND

Mr. Chen purchased the manor in October 2019, and is requesting the removal of one Iron Bark tree, *Eucalyptus, sideroxylon*, and one Cajeput tree, *Melaleuca, quinquenervia*. The reasons cited for the removal are overgrown and blocking of the solar panels to be installed. Mr. Chen was approved for the installation on January 28, 2020. There is one additional signature on the Mutual Request Form in favor of the removals (Attachment 2).

The trees were last pruned in July 2015. Future trimming is tentatively scheduled for fiscal year 2020. The height of the Red Ironbark tree is approximately 51 feet with a trunk diameter of approximately 26 inches. The tree is approximately 12 feet from the manor and is growing in the turf area on the side of the manor. The height of the Cajeput tree is approximately 23 feet with a trunk diameter of approximately 22 inches. The tree is approximately four feet from the manor and is growing in the shrub bed on the side of the manor.

DISCUSSION

At the time of inspection, the Cajeput tree was found to be in good condition, no pest or disease, no trunk damage or surface rooting and has a balanced canopy. The Red Ironbark tree was found to be in fair condition, some surface rooting, and the canopy has major end weight on the branches. This tree is showing signs of bleeding which could point to *Canker* disease which is a fungus that attacks the trunk and then continues to the interior of the tree, however, there are no signs of the fungus at this time. This tree did suffer a medium sized limb loss six months ago, but is most likely due to the end weight situation since there was no sign of *Canker* on the trunk at the point of detachment.

FINANCIAL ANALYSIS

The cost to remove the Cajeput tree is estimated at \$1,298 and the estimated value of the tree is \$5,509 based on the tree inventory data. The cost to remove the Red Ironbark tree is estimated at \$1,600 and the estimated value of the tree is \$7,099 based on the tree inventory data.

Third Laguna Hills Mutual
Tree Removal Request – 5397-B
March 5, 2020

Prepared By: Bob Merget, Senior Landscape Supervisor
Reviewed By: Kurt Wiemann, Director of Landscape Services

ATTACHMENT(S)

Attachment 1: Photographs
Attachment 2: Mutual Landscape Request Form

ATTACHMENT 1















MUTUAL LANDSCAPE REQUEST FORM

PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.

Resident/Owner Information

You must be an owner to request non-routine Landscape requests.

5397 B VIA CARRIZO

Address

2/10/2020

Today's Date

YORK CHEN

Resident's Name

714 496 7044

Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

Tree Removal

New Landscape

Off-Schedule Trimming

Other (explain): SEE ATTACHED DWG

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

Structural Damage Sewer Damage Overgrown Poor Condition

Litter/Debris Personal Preference

Other (explain): BLOCKING SOLAR PANELS TO BE INSTALLED

GUIDELINES:

- **Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- **Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- **Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- **Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- **Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

RECEIVED
FEB 18 2020
BY: [Signature]

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures if necessary.

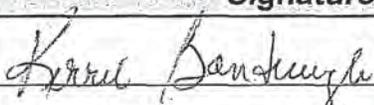
See attached DWG

RECEIVED
FEB 18 2020

BY: 

Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
	5398A	order next to house	tree further from house	
other neighbors are more than and		100' away!		

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.

Owner's Signature 

Owner's Name YORK @ HEN

OFFICE USE ONLY

MOVE-IN DATE: _____ DATE: _____ INITIALS: _____

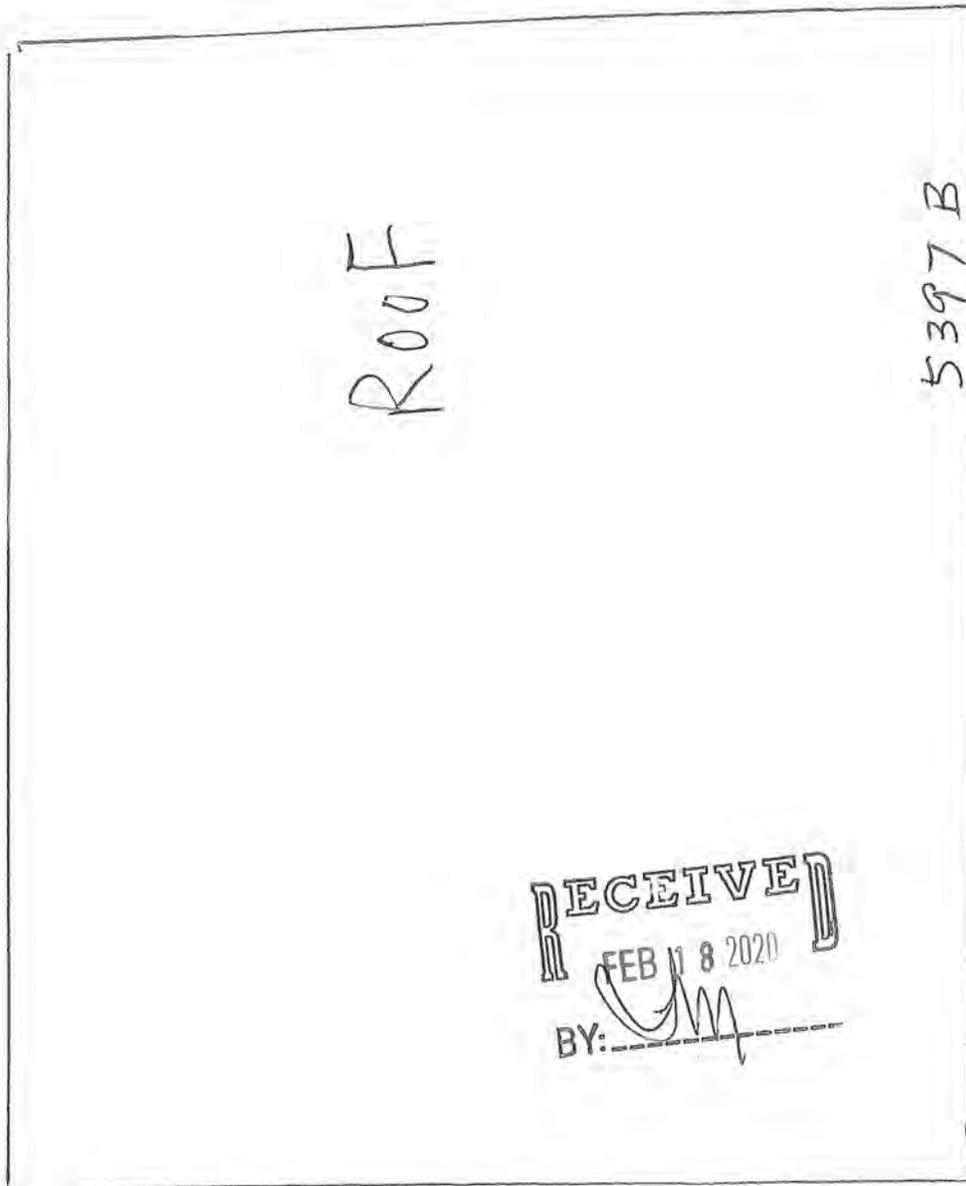
530 _____ 540 _____ 570 _____ LAST PRUNED: _____

RELANDSCAPED: _____ NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE:  TREE REMOVAL COST: _____



5397 B

DRIVE way

VIA CARRI 20